

The Lebanon Christkindl Market

Vendors Information



The Lebanon Christkindl Market
Coleman Memorial Park
1400 W Maple St. Lebanon, PA 17046
Saturday, December 2, 2023 from 9am to 3pm



Christkindl Market

Dear Potential Vendor:

The Lebanon Valley will be holding its 11th annual Lebanon Christkindl Market on Saturday, December 2, 2023. The event will take place on the grounds of beautiful Coleman Memorial Park from 9am-3pm. Proceeds from the Market will be used for the benefit of the park.

Lebanon's Christkindl Market is an outdoor festival inspired by the Christkindl Markets found in Germany. We celebrate Lebanon County's German heritage on the grounds around the carriage house area of Coleman Memorial Park. The streets are lined with German and Christmas inspired food and craft booths.

We are looking for vendors to sell German or Christmas inspired food or craft items. We offer both indoor and outdoor booths. The cost of a booth and all the details can be found on the accompanying application. Booths will be awarded on a 1st come 1st served basis and to ensure the integrity of the theme, all booths must be approved by the vendor committee.

Please consider joining us as we celebrate the spirit of the season with this unique family friendly event. To participate, complete and return the enclosed application form. We have a large amount of booth space available, but demand is growing rapidly so we encourage you to register early. Applications received after November 15 **may not** be added to the list of vendors on our web site prior to the event.

The market continues to grow and the sales were strong for all our vendors and some, particularly food vendors, sold out early. With some new partnerships, increased advertising, and a little help from the weather we expect the 2023 version of this event to be even bigger! We look forward to having you join us.

If you have any questions, please do not hesitate to contact any member of our vendor committee at info@FriendsofCMP.org.

**OUR EVENT CONTINUES TO GROW.
WE HOPE YOU WILL CHOOSE TO BE A PART OF IT!**



Lebanon Christkindl Market

www.FriendsofCMP.org

Friends of Coleman Memorial Park
1400 West Maple Street
Lebanon, PA 17046

2023 Christkindl Market Vendor Application

(Proceeds benefit Coleman Memorial Park restoration)

Space rentals shall be paid in full. No refunds will be given.

Spaces will be assigned on a first-come first-serve basis as determined by the date the application fee is postmarked.

Space size and electricity: All spaces are 10' x 10'. Limited 110 VAC 15 Amp Electricity is available. Outdoor spaces are \$50.00 plus \$15 for electric circuit (one device) if needed. Indoor spaces in the tent are \$125.00 and includes electricity for one device. **You must supply an extension cord to access electrical receptacles.** Electricity for each additional device will be \$15.00 per device.

1. **Time:** Held outdoors in Coleman Memorial Park from 9:00 a.m. to 3:00 p.m. Set up begins no earlier than 7:00 a.m. – rain or shine.
2. **Per the City of Lebanon Police Department, no vehicles/trucks can block roads.**
3. Tables, chairs, displays, cords and taping of cords are the responsibility of the vendor. Vendors are responsible for cleaning their space at the end of the day.
4. **No flea market, yard sale or commercial items** will be accepted. Vendors not selling craft items will not be invited to attend future shows. Only handmade or good quality craft, hobby and decorating items will be accepted. CRAFTS are defined as works made by hand or with the use of appropriate tools, showing imagination and the mark of the crafter's individuality. Items sold must have some type of skill or craft applied to the product and must be a major part of the finished item. **NON-PROFIT** organizations are welcome but **must sell** food or craft item. All businesses and vendors **MUST** be licensed. All non-profit applications **MUST** have a tax-exempt number. All food sales vendors **MUST** be licensed, have a One Day Temporary license or a nonprofit Eating and Drinking License. Food sales vendor deadline is November 1.
5. Because musical entertainment is provided as part of the market experience, vendors are not permitted to amplify recorded music from their stand.
6. The Christkindl Market Steering Committee reserves the right to deny space to any applicant for any reason whatsoever including but not limited to an applicant's usage of space which is not in keeping with the intent of the Market. Said intent shall be determined solely by the Friends of Coleman Memorial Park.
7. The City of Lebanon, Coleman Memorial Park Board of Trustees, and Friends of Coleman Memorial Park will not be held responsible for loss or injury incurred by participants or vendors.
8. Water is not available on site.

I hereby consent to the rules and regulations set forth for the 2023 Christkindl Market as detailed on the "Craft Vendor" letter sent with this application.

Signature: _____

Date: _____

2023 Christkindl Market Vendor Application

Please complete all the information requested.

Date: _____

Organization/Business Name _____

Contact Person _____

Address _____
Street City State Zip Code

Phone _____ E-mail _____

Website _____ Facebook _____

PA Sales Tax License # _____ (Notice: All non-profit applications shall include a tax exempt #)

Lebanon Eating/Drinking License # _____

(NOTICE: anyone selling food shall possess a One Day Temporary Food License.)

(Nonprofits selling baked goods are covered under the event license.)

Product(s) being sold: _____

Type and # Spaces required: (Electrical circuits are 110 VAC 15 Amp single phase. You may use your own generator.)

Outside # _____ \$50.00 per space (Electricity available but not included.) (Single 15 Amp circuit. \$15.00)

of spaces needed _____ Electrical circuits required _____ Total fee \$ _____

Inside (TENT) # _____ \$125.00 (Includes one electrical circuit.)

of spaces required _____ Electrical circuits required _____ Total fee \$ _____

_____ Check enclosed – a **\$25 fee will be charged on all returned checks.**

Special Requirements – Explain _____

Complete this application and submit check payable to Friends of Coleman Memorial Park and return to:

Friends of Coleman Memorial Park, 1400 West Maple Street, Lebanon, PA 17046

Contact: info@FriendsofCMP.org

We appreciate your participation in our 11th annual Christkindl Market. The fee you pay makes it possible for our volunteer organization to provide much needed revitalization projects for our park. We would appreciate any suggestions you may have which would make our Market more enjoyable for the guests and/or vendors. **Please include any suggestions with this application.**

Thank you